2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal Information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	RECEIVED 2014 MAY 13 PM 12: 52 TEXAS EDUCATION AGENCY DOCUMENT CONTROL CHTR DISCRETIONARY GRANTS
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Onalaska ISD	187910	Onalaska JSH/Elementary	

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
1746001809	6	36	058697798

Mailing address		City	State	ZIP Code
PO Box 2289		Onalaska	TX	77360-2289

Primary Contact

First name	M.I.	Last name	Title
Stella		Todd	Curriculum Director

Telephone #	Email address	FAX #
936-646-1023	stodd@onalaskaisd.net	936-646-1048

Secondary Contact

First name	M.I.	Last name	Title
Angela		Kennedy	Instructor

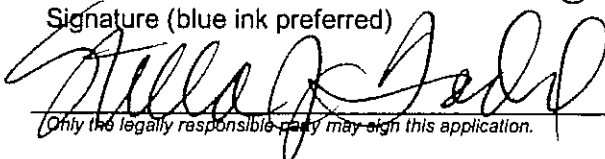| Telephone #	Email address	FAX #
936-646-1020	ackennedy@onalaskaisd.net	936-646-1022

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Stella		Todd	Curriculum Director
Telephone #		Email address	FAX #
936-646-1023		stodd@onalaskaisd.net	936-646-1023

Signature (blue ink preferred)   Date signed

Only the legally responsible party may sign this application.

701-14-107-148

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	X	
2	Required Attachments and Provisions and Assurances	X	
4	Request for Amendment	N/A	
5	Program Executive Summary	X	
6	Program Budget Summary	X	
8	Professional and Contracted Services (6200)	X	
9	Supplies and Materials (6300)	X	
10	Other Operating Costs (6400)	X	
11	Capital Outlay (6600/15XX)	N/A	
12	Demographics and Participants to Be Served with Grant Funds	X	
13	Needs Assessment	X	
14	Management Plan	X	
15	Project Evaluation	X	
16	Responses to Statutory Requirements	X	
17	Responses to TEA Requirements	X	

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Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
X	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
X	I certify my acceptance of and compliance with the program guidelines for this grant.
X	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
X	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances		
County-district number or vendor ID: 187910		Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

| X | I certify my acceptance of and compliance with all program-specific provisions and assurances listed below. |

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Schedule #5—Program Executive Summary

County-district number or vendor ID: 187910	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Onalaska Independent School District (ISD), in partnership with students, parents, and the community, is responsible for preparing students to live and work in a changing society. The District uses technology to complement instruction teaching students lifelong learning skills, this is achieved by identifying and implementing new strategies to raise literacy and facilitate academic achievement. The key to success for all students is the assurance that they are fully engaged in their learning process with opportunities in the school, home, and community to initiate this engagement.

The vision for technology in Onalaska ISD is to increase technology literacy and availability to students to facilitate student growth and learning by accomplishing tasks through effective integration of technology into curriculum and instruction. The Texas Long Range Plan for Technology, 2006-2020 (TLRPT) emphasizes that all learners have access to relevant technologies, tools, resources and services for individualized instruction 24 hours a day/7 days a week, implementation of the Technology Lending Program fulfills key goals in the Onalaska ISD Technology Plan and the State's TLRPT.

Integration of technologies into Onalaska schools transforms the teaching process allowing greater levels of interest, inquiry, analysis, collaboration, creativity and content production. This transformation improves core academic areas of the district by providing an enhanced learning environment for all students. Access to the multiple resources available through technology and direct connection to the Internet 24 hours a day/7 days a week greatly enhances the opportunities for the student. Onalaska ISD identifies two needs in the districts 2014 -2015 Technology Plan; increase availability of technological devices for student and student access to technology outside the classroom. Implementation of a Technology Lending Program addresses both needs and provides equitable lending access to students who are economically disadvantaged including residential Internet access when necessary. If successful this grant program will facilitate the purchase of Chrome books for use in grades 5 – 12 and the ability to provide student devices for learning at school and home.

Onalaska ISD recognizes the importance of equal access to technology for all students, the planned implementation of Bring Your Own Technology (BYOT) in first semester of the 2014 -2015 school year requires additional technological devices for students. The Technology Lending Program allows all students to participate and have equal access to resources. The use of Internet - enabled devices enhances classroom instruction, expands learning to the home, and gives students the opportunity to collaborate with peers and access to digital content. Teachers will be able to expand the use of technology as a tool to deliver digital content in school and beyond the classroom.

The District has policies and practices in place leveraging the growth of technology in the school; the curriculum incorporates new technology for electronic instructional materials in the classroom. On the Junior Senior Campus wireless Internet coverage is in place for 100% of the classrooms, there are five networked computer labs, three available for check out and two used for classroom instruction. In addition, there are three wireless Chrome book carts with 26 laptops and a networked printer on each. Each classroom also has four network drops. The Chrome books already purchased will be incorporated into the technology lending program.

On the elementary campus, wireless coverage is in place for 100% of the classrooms, there are two networked labs and one cart with 26 laptops and a networked printer. The implementation of BYOT in the first semester of the 2014-2015 school year requires each student have access to a technological Internet-enabled device to participate in classroom instruction that expands learning to the home.

If successful this grant program will allow this proposed plan to increase the level of service to all students in grades 5 – 12 in Onalaska ISD.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 187910	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary					
County-district number or vendor ID: 187910				Amendment # (for amendments only):	
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32					
Grant period: October 1, 2014, to August 31, 2016			Fund code: 410		

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	$	$	
Schedule #9	Supplies and Materials (6300)	6300	$97260	$	$97260
Schedule #10	Other Operating Costs (6400)	6400	$	$	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$	$	$0
Total direct costs:			$	$	$
Percentage% indirect costs (see note):			N/A	$	$
Grand total of budgeted costs (add all entries in each column):			$97260.	$	$97260

Administrative Cost Calculation	
Enter the total grant amount requested:	
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$0
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$0
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$0
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$0

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1			
2		☐	$0
3		☐	$0
4		☐	$0
5		☐	$0
6		☐	$0
7		☐	$0
8		☐	$0
9		☐	$0
10		☐	$0
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$0

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service:	☐ Yes, this is a subgrant
	Describe topic/purpose/service:	

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
	Total budget:		$0

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 187910	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

2	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	$0
3	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	$0
4	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	$0
5	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	$0

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 187910	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

6	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	$0
7	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	$0
8	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$0
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	$0
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$0
a.	**Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**		$0
b.	**Subtotal of professional services, contracted services, or subgrants less than $10,000:**		$0
c.	**Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**		$0
d.	**Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**		$0
	(Sum of lines a, b, c, and d) Grand total		$0

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 187910	Amendment number (for amendments only):

Expense Item Description

		Grant Amount Budgeted
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:	

63XX	☐ Print shop fees	☐ Technology-related supplies	
	☐ Postage		
	☐ Copy paper	☐ Other:	

Technology Hardware—Not Capitalized

	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
6399	1	Samsung 3G Chromebook	Provide students with technological device and internet access 24/7	60	$382.00	
	2	Samsung Chromebook	Provide students with technological device with basic wireless 24/7	100	$301.00	
	3	Protective case	Protect technology device	160	$20.00	$97260.00
	4	Technology related supplies/data plan	Provide 3G wireless access for internet connectivity(18 months)	60	$684	
	5				$	

6399	Technology software—Not capitalized	$
6399	Supplies and materials associated with advisory council or committee	$
	Subtotal supplies and materials requiring specific approval:	$
	Remaining 6300—Supplies and materials that do not require specific approval:	$
	Grand total:	**$97260.00**

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page

Schedule #10—Other Operating Costs (6400)

County-District Number or Vendor ID: 187910	Amendment number (for amendments only):

		Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:	$
	☐ ESC-owned vehicle usage x		
	x ☐ Other:		
6411	Out-of-state travel for employees (includes registration fees)	$
	Specify purpose:	
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.	$
	Specify purpose:	
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)	$
	Specify purpose:	

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6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations	$	
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees	$	
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance	$	
6490	Indemnification compensation for loss or damage	$	
6490	Advisory council/committee travel or other expenses	$	
6499	Membership dues in civic or community organizations (not allowable for university applicants)	$	
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)	$	
	Specify purpose:		
	Subtotal other operating costs requiring specific approval:	$	
	Remaining 6400—Other operating costs that do not require specific approval:	$	
	Grand total:	$	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #11—Capital Outlay (6600/15XX)					
County-District Number or Vendor ID: 187910			Amendment number (for amendments only):		
15XX is only for use by charter schools sponsored by a nonprofit organization.					
#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$	
66XX/15XX—Technology hardware, capitalized					
2			$	$	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
66XX/15XX—Technology software, capitalized					
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
66XX/15XX—Equipment, furniture, or vehicles					
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$	
			Grand total:	$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			943	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	15	1.6%	Attendance rate	96.1%
Hispanic	76	8%	Annual dropout rate (Gr 9-12)	0%
White	817	87%	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	73%
Asian	7	.7%	TAKS commended 2011 performance, all tests (sum of all grades tested)	12%
Economically disadvantaged	721	76.5%	Students taking the ACT and/or SAT	42%
Limited English proficient (LEP)	6	.6%	Average SAT score (number value, not a percentage)	1439
Disciplinary placements	28	2.5%	Average ACT score (number value, not a percentage)	21

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public	0	0	0	0	0	0	52	54	60	44	58	45	49	49	411
Open-enrollment charter school	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public institution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Private nonprofit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Private for-profit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	0	0	0	0	0	0	52	54	60	44	58	45	49	49	411

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Schedule #13—Needs Assessment	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A systematic needs assessment for Onalaska ISD utilizing interviews, surveys, and the Texas STaR Chart identifies desired accomplishments in the Onalaska ISD Long Range Technology Plan. While considerable progress has been made by the district, access to technology and the Internet outside the school setting is not readily available to all students. The Technology Plan lists increased access for students as one of five main areas needing improvement. Public access is available in the local library but limited to four desktops and only on weekdays 8:00 am – 5:00 pm and Saturdays 10:00 am – 2:00 pm, there is no other access available outside of school hours within the boundaries of the school district. WiFi is limited to specific businesses and campgrounds and not for public use; access for the districts 75.6% economically disadvantaged is either financially impossible or difficult.

High-Speed Broadband Internet is available in every classroom in the district and the Student/Computer ratio is 2/1, the wireless Internet is in place and ready for the introduction of the "Bring Your Own Technology" program scheduled for the 2014–2015 school year. With 76.5% of our student population classified as economically disadvantaged there is a significant need to provide opportunities for students to access learning technology inside and outside the school setting. Students without their own technology will be issued a device through the Technology Lending Program.

A survey conducted in grades 4 – 11 highlights the areas of need, the survey focuses on the availability of devices for student use and Internet connectivity in the home. The results underline a significant need for Internet access and technological devices. Based on these results Onalaska ISD sees the need to implement equitable access to lending technology and residential Internet. The need is district wide; the district prioritized grades 5 through 12 with plans to add grades K through 4 over the next four years. Onalaska ISD has made considerable progress increasing student computer access on both campuses however; the availability of devices for student use in the classroom is limited. Onalaska ISD is committed to increasing student access both at school and in the home.

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Equitable access to technological devices necessary to access and use electronic instructional materials in the classroom during Implementation of "Bring Your Own Technology" program	Technology Lending Program provides technological devices that can be checked out by the individual for students to access learning technology in the school setting during the "Bring Your Own Technology" Program is utilized in the classroom
2.	Equitable access to technological devices is necessary to access and use electronic instructional materials in the home.	Technology Lending Program provides devices checked out by the individual for students to access learning technology outside the school setting.
3.	Residential Internet access to expand learning to the home and giving students the opportunity to collaborate with peers and access to digital content	Technology Lending Program provides devices with Internet access to expand learning to the home giving students the opportunity to collaborate with peers and access to digital content
4.	Continue student training on cyber safety, including instruction on the use Chromebooks where necessary. Expand training to include use of instructional resources.	The student training is already in place and will be expanded to include Chromebook training and online instructional resources
5.	Continued professional development for staff focused on digital resources.	Monthly professional training implemented two years ago focuses on digital resources. All teachers have received Chromebook training and specific applications. Training will continue on a monthly basis.

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Schedule #14—Management Plan

County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Paul Raborn	OISD Technology Director- in current position for 2 yrs. – will monitor lending program at district level through technology management and coordination.
2.	Stella Todd	Curriculum/Special Programs Director- Educator for 27 years with 17 yrs teaching at Elem. and Jr. High level, 3 yrs. as an Elem Principal, 2yrs. as a Title 1A specialist and 5 years in current position – will monitor program through compliance and budgeting.
3.	Hannah Williams	Onalaska Elementary Principal-Educator for 13 yrs. with 5 yrs. teaching, 3 yrs. as a Dist. Level Instructional Specialist and 5 yrs. in current position. - will monitor lending program at Elem. Campus level
4.	Charles Boyce	Onalaska Junior Senior High School Principal – Educator for 22.5 yrs. with 10 yrs. as a Spanish Teacher, 2.5 yrs as an Asst. Principal and 5.5 yrs. in current position - will monitor lending program at Jr-Sr High campus level
5.	Pam Cadwalder	Contracted Instructional Technologist for last 2 years- will continue to offer ongoing technology training for staff.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Continue faculty professional development & student programs in place.	1.	Continue monthly professional development	10/01/2014	06/06/2016
		2.	Continue student cyber training and device training	10/01/2014	06/06/2016
		3.	Parent/student training on responsible use	10/01/2014	06/06/2016
		4.	Chromebook apps incorporated into curriculum	10/01/2014	06/06/2016
		5.	Digital citizenship training - students	10/01/2014	06/06/2016
2.	Equitable access to technological device (BYOPT)	1.	Purchase technological devices	10/01/2014	08/31/2016
		2.	Develop check out system through the library	10/01/2014	10/31//2014
		3.	Implement lending program through the library	10/01/2014	08/31/2016
		4.	Use of devices in the classroom setting (BYOT)	10/01/2014	08/31/2016
		5.	Coordinate shared use of lending equipment	10/01/2014	08/31/2016
3.	Equitable access to technology at home	1.	Technology Lending Agreement developed/signed	11/01/2014	12/31/2016
		2.	Develop technical assistance plan	11/01/2014	08/31/2016
		3.	Mastery of Digital Citizenship (TEKS) met	11/01/2014	08/31/2016
		4.	Implement lending program to include home use	11/01/2014	08/31/2016
		5.	Provide feedback on success/failure of program	11/01/2014	08/31/2016
4.	Residential Internet Access	1.	Identify families w/o Internet using current statistics	10/01/2014	08/31/2016
		2.	Provide technological device with Internet access	11/01/2014	08/31/2016
		3.	Device specific access implemented	11/01/2014	08/31/2016
		4.	Parent/teacher evaluation of the program	11/01/2014	08/31/2016
		5.	Student evaluation - measure improved progress	11/01/2014	08/31/2016
5.	Access to technologies, tools, resources and services for individualized instruction 24/7	1.	Access learning technology outside the school	11/01/2014	08/31/2016
		2.	Implementation of BYOT grades 5 - 12	11/01/2014	08/31/2016
		3.	Evaluation of program at the end of each semester	01/15/2015	06/06/16
		4.			
		5.			

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The attainment of goals and objectives in Onalaska ISD is monitored through performance indicators. The Technology Lending Program will utilize this method by promoting collaborative problem solving and open communication, collecting, analyzing and using data to identify needs within the program, using the data to identify and plan for needed changes, implement and monitor any improvements, establish a clear focus for attaining program goals.

Feedback and continuous improvement is essential to the success of the program, constant feedback in the early stages of the program allows for adjustment and correction with the least amount of disruption. The grant coordinator and technology director will provide a feedback form for teachers, students, and parents each six weeks during the first semester of implementation. This survey will collect information required for improvement and smooth continuation of the program. The results presented to the district technology committee and administrators allow for development of solutions needed for improvement.

Notifications of any changes in the program presented to the faculty and parents via e-mail, additional details presented during the monthly faculty meetings on each campus. Parents without e-mail access contacted by phone, the program require a close liaison with parents, which is already in place at Onalaska ISD.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Onalaska ISD is committed to a curriculum based on integration of technology that supports the educational mission and instructional goals of the district. Implementation of the BYOT program in the 2014-2015 school year addresses the need for students to gain technology-based knowledge and skills and apply them to all curriculum areas at all grade levels. Wireless coverage is in place for 100% of the district and undergoing testing to ensure success of the program. When the program begins students, bring their own devices to school to access instructional technology and online class resources, preparing them for success in the 21st century workforce. Based on the needs assessment of the surveyed students the majority do not have access to a portable technology device. By supplementing the BYOT with Chromebooks the teachers can assign projects and work to enhance content instruction allowing students to complete work at school and at home. Students will be able to access documents and applications at home and at school allowing greater access to school work, students without Internet access at home Chromebooks provided by this grant will allow them access.

The administration and faculty at Onalaska ISD is committed to the success of this program, continuous evaluation and feedback will guarantee continued support. The district already purchased 78 Chromebooks but the demand far outweighs the supply, grant funds will coordinate with the current District plans by accelerating the process of putting technology into the hands of all students. Onalaska ISD, as a collaborative team, will coordinate efforts through careful planning and implementation to ensure maximized effectiveness of grant funds. The infrastructure is in place, the plan will proceed, if successful the grant will expedite the process.

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Schedule #15—Project Evaluation	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Teacher, student, parent program feedback - survey	1.	Positive feedback
		2.	Meets or exceeds expectations
		3.	Highly engaged in using technology to enhance curriculum and learning
2.	Evaluation of student use of technology in the classroom/home	1.	Teacher evaluation of assignments – improved content
		2.	Measure of technology use outside the classroom – increased learning
		3.	Collaboration between peers
3.	Effectiveness of program	1.	Measure amount of information accessed by students
		2.	Increased understanding of subject matter
		3.	Positive feedback – teachers/students/parents
4.	PDAS	1.	Walkthrough and evaluations - administration
		2.	Integration of technology/lesson plans
		3.	Active engagement in the classroom and at home
5.	Number of devices checked out by students	1.	Maximum number of devices in use
		2.	Increase in student achievement
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

1. Teacher, student, parent program feedback
   The data will be collected using 6-week surveys distributed on a six-week schedule for the first semester the program. Results evaluated and assessed by the grant coordinator, technology director and district technology committee. If the results are positive, meet or exceed expectations and students are highly engaged in learning the evaluation will be conducted once a semester.
2. Evaluation of student use of technology in the classroom/home
   The evaluation of assignments recorded as grades, electronic measurement of use outside the classroom by the technology department, collaboration measured by group project grades and individual student input.
3. Effectiveness of program
   Electronic measurement of student access, increased understanding of subject matter recorded by benchmark results and student grades. Feedback from teachers/students/parents through scheduled surveys.
4. PDAS
   Results of walkthroughs and evaluations, technological integration evident in lesson plans. Active engagement measured through observation by administration and peers, student engagement measured at home by recorded use and assignments successfully completed outside the classroom.
5. Number of devices checked out by students
   Data available through electronic check out system in place in the library, students identified by ID number. Increased student achievement measured by improved grades and scores on Benchmarks.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 187910	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

If successful funds from this grant will allow Onalaska ISD to implement a much-needed technology lending program in grades 5 – 12 beginning in the 2014 -2015 school year. The grant funds will be used to purchase Chromebooks to lend to students with Internet enabled devices for those students that do not have access at home. This plan expands the existing technology plan in place at Onalaska ISD extending student access outside the school environment. This allows core teachers to create subject matter projects and homework providing the student with the opportunity to explore instructional online resources and increase understanding of subject matter. All teachers at Onalaska ISD use Edmodo and Google Apps for Education as an instructional tool for students, this allows teachers to post instructional videos, assignment instructions and open forum discussions for student involvement. Students can access work, store documents, and access their school work Equitable access in the home provides the student with the instructions necessary to complete the assigned work.

Device check out will be through the schools digital library system, teachers may reserve devices for their students in advance for BYOT classroom activities and the student may check out a device through the library to complete work assigned outside the school day. The student is responsible for returning the device to the library after the assignment is completed. Students may only check out a device after the teacher responsible has made the reservation.

ID number already lists the students in the library checkout software and items checked in and out by scanning the bar code.

Requirement: A signed Technology Lending Agreement by student and parent on file and student is in good standing.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 187910	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

If successful grant funds will be used to purchase Chromebooks with 3G Internet access for use in the Technology Lending Program. Chromebooks already purchased by the district for classroom use will be incorporated into the program for BYOT and check out for home use. All students will have dedicated access to a technological device to use online resources for instruction, participate in collaborative projects, and assignments that require Internet access at school and at home. Identified in the OISD Technology Plan 2014 -2015 and listed under technology needs: explore the possibility of increasing handheld devices to campuses for student use, and increasing student access to technology.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The existing mission and goals of Onalaska ISD state that to be successful in preparing its students to live and work in the 21st century society we must accomplish the following:

- Assist students in developing positive attitudes towards learning, appreciating the importance of learning and becoming lifelong learners.
- Provide students with a balanced curriculum
- Assist students in developing their role in a global society

Onalaska ISD strives to use technology as a way to compliment instruction and give students lifelong learning skills. The Technology Plan in place represents a common vision for the future and will help us identify and implement new strategies that will raise literacy and help academic achievement. This increase in technology literacy and availability to faculty, staff, and students will help our students grow and learn new ways of accomplishing tasks through integration of technology into curriculum and instruction. Access to the multitude of resources available through technology and direct connection to the Internet at school and at home will greatly enhance the opportunities the district will provide for its students. The technology-lending program aligns with the existing mission and goals in place and the Texas College Readiness Standards.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Committee and administration reviewed the needs assessments and deducted that the highest need for the lending program exists in 5th and 6th grades on the elementary campus and grades 7 through 12th on the junior senior high campus. The pilot of the BYPT program in the coming school year requires the availability of technology to all students; the lending program loans a device to those students without. Onalaska ISD does not have a lending program in place but the need has been identified and will be addressed. The percentage of students in the district and identified as economically disadvantaged is 76.5%, the conclusion is that a technology-lending program would benefit these students and have a positive impact on student learning. Students that do not have internet access are marked as those with the greatest need and will have priority when checking out technological devices. It is the Districts goal that all students have equitable access to technology both on and off campus. The Chromebooks will be utilized across core subjects; teachers will use an on-line reservation system to reserve Chromebooks for their class and for checkout by individual students for home use. Implementation of this program prepares students for life in the 21st century, making them college and career ready and fully equipped to manage the rigors and challenges they face after graduation. .

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Onalaska ISD currently uses the online curriculum management program – TCMPC (Texas Curriculum Management Program Cooperative). It provides content and support for an online curriculum management system known as the TEKS Resource System. The content includes curriculum and assessment components aligned to the most current versions of the State Board of Education adopted TEKS for the following subject areas: English Language Arts and Reading (K-12), Mathematics (K-12), Science (K-12), Social Studies (K-12), Spanish Language Arts and Reading (K-5), and Spanish translated versions of Mathematics, Science and Social Studies (K-5).

Onalaska ISD will align the Lending Program technology with the TCMPC or TEKS Resource System daily with our students through activities and opportunities such as: computer based assignments and plans, online/distance learning course assignments, assessment, research-based educational programs (software and internet based), small group instruction and application, extended daily learning opportunities, tutorials, intervention and a growing number of online and stand-alone resources and tools.

As a direct result of increased technology use of the Lending Program opportunity, Onalaska ISD will be able to continue to meet the rigor and challenges needed for all our students to be 21st century learners.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Onalaska ISD uses a variety of electronic instructional materials through all core subject areas. Smart Boards are an intricate part of classroom instruction. Teachers and students use the Smart Boards for slide show presentations that provide many options to the presenter to enhance the presentation. They can function as dry-erase boards with the use of digital pens. Peer Review is effectively displayed on the Smart Board by uploaded digital work. Displaying assignments allows everyone in the room to see examples of good work or trouble areas. Corrections and suggestions can easily be made and understood in class.

MOBI and CPS Student Response Systems provides teachers with the ability to receive real-time formative assessment feedback from anywhere in the classroom. Student-centered learning environments are created using the MOBI in collaborative learning. Learners can be grouped for interaction in lessons. Responses are immediate and differentiated instruction can take place at the moment of learning.

The Elmo digital display device saves time, resources and allows teachers to create a learner-centered environment in which student works are used in the creating and revising process. It provides the teacher a quick way to show all students any visual aid that would be beneficial to student success.

Mobil computer labs provide access for all students and teachers to utilize electronic capabilities with instruction. Teachers can check out a classroom set of laptops/chrome books and use them in their room. The integrated wireless networking technology allows students to collaborate if necessary.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development for teachers in the use of electronic instructional material is already in place at Onalaska ISD; all teachers attend technology training once a month specifically designed to meet the needs of the District. This program has been in place for two years and will continue throughout the grant period. The technology department conducts additional device specific training for new equipment; use of a new technological device in the classroom requires the individual teacher to complete the training. Several training sessions are scheduled for teachers in order to accommodate differing schedules. Continued professional development to support the integration of technology into classroom instruction and provide teachers with the knowledge to bring them to an "Advanced" level as defined by the Texas Star Chart will continue.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The infrastructure to support students anticipated uses of devices is adequate and already in place on both campuses, the technology department is conducting extensive testing of the installed Wi-Fi to guarantee the infrastructure is fully functional prior to implementation of BYOT, 100% of the classrooms on both campuses have wireless internet in place

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Onalaska ISD plans to provide Internet access to the homes of students as needed by purchasing 3G Chromebooks with an unlimited Data Plan. This will allow students without Internet to access online resources for completion of assignments, Students that do not have Internet access will check out 3G Chromebook with wireless Internet as needed. The technology-lending program will provide technological devices for loan on an "as needed" basis and not a long-term loan. Using this method, we are able to provide this service to a greater number of students in the district. Students will have access on campus through the school Wi-Fi and 3G access at home.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technical support at Onalaska ISD is adequate to support students anticipated use of devices provided through the grant, the well-staffed technology department is prepared to manage a short-term lending program, and devices are readily available for updates and maintenance. This department quickly addresses technology problems reported through Eduphoria.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technological devices will be distributed to both campuses on a student/device ratio, the check in and checkout process is managed through the library on each campus. The teacher is responsible for reserving devices for the class/student through Eduphoria, the student will check out the device for the dates reserved. This reservation process addresses the case for competing need and the teacher can adjust lesson plans accordingly. The technology department is responsible for maintaining technology-lending equipment in proper working condition. The teacher reports any unit that is not working correctly through Eduphoria and the situation addressed in a timely manner. Regular maintenance and update of all devices is handled through the Technology department. Collaboration between the teachers and technology department is essential for smooth running of the program; this is already in place at Onalaska ISD and will be utilized got The Technology Lending Program. Maintenance of the equipment through management and support provided by Google will be utilized.

Schedule #17—Responses to TEA Program Requirements (cont.)	
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County-district number or vendor ID: 187910	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technology lending equipment will be labeled by bar code and inventoried by identification number, insurance is provided by the district for each device to cover accidental loss/damage. Check out by a student is accomplished using that student's ID number and bar code. All equipment is accounted for 100% of the time. Protective bags will be purchased to protect the Chromebooks while in transit.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The development of a Technology Lending Agreement signed by parents and students will be in addition to the Acceptable Use Policy already in place in Onalaska ISD, The development of the new agreement in conjunction with the implementation of BYOT will address the changing needs of the district. The focus of the agreement is the safe and responsible use of loaned technology devices and access to such resources is a privilege that can be lost if abused. The agreement addresses the policies for checking out equipment and the physical responsibility and digital integrity. The agreement requires immediate reporting of technical issues and outlines the responsibility of caring for the device on a daily basis until checked back into the school. The development of this agreement will safeguard our students and require safe, legal, and responsible use of the device. The agreement will address the purpose of use, how reservations are made, the responsibility of the borrower in regards to the due date and time, liability for loss and damage, responsible use of the Internet, loss of borrowing privileges, and, required student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills. Other applicable policies are included in the district Acceptable Use Policy

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